

ARNOLD U3A

Minutes of Committee Meeting held on Tues 8th Oct 2024

at 10am at The Salvation Army, High Street, Arnold

In Attendance: Hazel Ward (Chair), Chris Gardner, Pam Gant, Sue Matthews, Ged Clarke, Glynis Hunt & Pete Hewitt – min

1. **Apologies** : Apologies from Viv Purkiss, Tina Palingedge, John Heeson, Jean Heeson, Helen Catchpole, Cathy van Baalen
2. **Minutes of Last Meeting:** Sept mins approved with minor amendments & signed: to **JeH**.
3. **Matters Arising:**
 - **PH** raised issue of failure of group singing - in event of Speaker no-show. As **PH/DB/JoH** not completed testing of words & music **PH** felt undue pressure put on **DB** (David Brown) to provide backup at Sept meeting. **HW** assured the committee that **DB** volunteered, when asked by Peter Bea/stall, otherwise an alternative activity would have happened.
 - **HW** Risk Assessment forms for holidays. The u3a organiser should ensure that a qualified travel agent is used, who will do a full Risk Assessment. A short RA Checklist should be produced and provided to the u3a organiser, for completion for each trip.
 - **HW** A potential Independent Auditor has been approached and has agreed to fulfil this role for 1 year only as she will be on our committee next year)
4. **Treasurer: CG** reported on Coop banking issue report (sent separately to the committee) & her recommendations were agreed unanimously.
5. **A.G.M papers: GC** has been advised on timetable for paperwork distribution for the **AGM**, as done last year. After lengthy discussion & confirmation of Dec/Jan newsletter so **NO** newsletter in Jan, agreed **GC** to confirm **LATEST** dates per constitution & report back. View of many was that a separate email of **AGM** paperwork in early Jan would suffice. Printed papers to the main meeting in Jan for those not on email - or posted if not collected.
6. **Any Other Business** : **PH** reported that he would not be running Tombola at Xmas Meal & would confirm with **SH**. **CG** reported that as we do not have nominated charity funds go to Contingency. **PH** confirmed meeting with Dieter for Scottish dancing in Nov.

Meeting closed at 11.40 am.

Date of next meeting Tuesday 12th Nov at 10.00am.

Hazel Ward