

ARNOLD u3a

Minutes of Committee Meeting held on Tues 14th May 2024

at 10.00am at The Salvation Army, High Street, Arnold

In Attendance: Hazel Ward (Chair), Viv Purkiss, Tina Palingedge
Chris Gardner, Sue Matthews, Cathy van Baalen, Glynis Hunt,
John Heeson, Jean Heeson, Helen Catchpole, Pete Hewitt – mins

1. **Apologies** : Apologies from Ged Clark, Pam Gant.
Gwen Whitehouse has left the committee but is still carrying out all other roles.
2. **Minutes of Last Meeting:** Apr mins approved & signed – to JeH.
3. **Treasurer** : Still waiting for library to respond to email indicating not happy with their new pre-payment option. Budget for retiring committee £35-50 to be reviewed in January. Gift Aid to be checked.
4. **AMC Equipment** : JoH presented report on new screen at AMC.
PH to contact AMC re timescale before decision made. PH reported that notice required for additional tables in AMC. New table required & agreed that Photography table (Greg Foster) be moved to rear & New Members/Groups table to be on entry.
5. **ERIC**: CvB reported that more ERICs are needed. Her 1st 50 already used.
6. **Beacon** : Ongoing training OK. JeH is helpful. After lengthy discussion agreed to amend Group Leaders to Coordinators/Convenors. SM to email all Group Leaders advising them of change. Newsletter item also. Cannot amend titles in Beacon. Committee permission required before mass email on Beacon for non-U3A activities.
7. **Risk Assessments**. AMC Risk Assessment to be completed.
Completed Venue RAs to Group Leaders/Coordinators.
8. **Any Other Business** : Publicity sub-committee at standstill. Agreed to reconvene & ask for volunteers from Main Meeting & Newsletter. More up to date photos required.

Meeting closed at 11.55 am.

Date of next meeting Tuesday 11th June at 10.00am (PH apologies)

Hazel Ward,