

ARNOLD u3a

Minutes of Committee Meeting; Tues 12th Mar 2024 10.00am, Salvation Army.

In Attendance: Hazel Ward (Chair), Viv Purkiss, Ged Clarke, Glynis Hunt, Cathy van Baalen, Pam Gant, Jean Heeson, John Heeson, Helen Catchpole, Tina Palingedge, Sue Mathews, Pete Hewitt (mins), Rosie Allen (guest)

1. **Apologies** : Apologies from Gwen Whitehouse, Chris Gardner
2. **Minutes of Last Meeting:** Feb mins approved – to JH
3. **Matters Arising:** PH confirmed Parking Signs in operation. Agreed that **150 ERICs** to be printed by **Gary Swain**.
4. **Rosie Allen** : National Third Age Trust Volunteer. Involved with National Workshops & u3a Matters. Set Up of new u3as. Role of committee & charity. Agreed to talk at next meeting starting 9.30am
5. **Chair Introduction** : HW explained format of meeting & Newsletter article
6. **Introductions, Role & Reports** : New & existing members introduced themselves & gave brief outline of experience & their role. New committee members' roles as follows:
VP new Vice Chair , **JoH** Media, including replacing **DB** on Main Meeting Sound System, **CvB** new Membership Secretary, **GH** new Deputy Treasurer, **GC** new Business Secretary, **TP** responsible for Risk Assessment.
7. **Notts Network**: Next meeting 24th April focussing on **Peer Support Group**. **GC** to attend. **Notts Conference 21st Sept**.
8. **Local Groups**: **JeH** to contact **Nottingham Help Yourself** . **HW** to send an email to committee members to ask for volunteers to contact/continue involvement with **Gedling Senior Council & ALAF**.
9. **AGM MOTION**: The motion to reduce the quorum from 20% to 10% was approved at the **AGM** & we had given **Third Age Trust** the required notice. We have yet to receive reply.
10. **Risk Assessment: Several new RA forms were created & previously approved**.
However, the "Venue" form has been withdrawn, as some Group Leaders felt unqualified to complete. Group leaders have been asked to wait until this new committee can advise them of what to do next re RA. Agreed: Committee members will complete Venues RA forms. Group leaders/admins will be asked to complete a small checklist.
VP to do Arnold Community Centre,
PH to do Arnold Methodist Church/Salvation Army,
TP Arnold Library &
CvB Woodthorpe Library.
HW Daybrook Bowls Club
New Sub-Committee to be **HW/VP/TP/RA** & representative of Group Leaders (to ask - Kevin Powell) .
11. **Newsletter** : **Newsletter** deadline probably 22nd for printing on 25th . To confirm with **GW**.

12. **Publicity** : JeH is waiting to prepare a new leaflet, however she needs new photos. We need to ask group leaders for more photos. **B.Cluff** to be asked to continue on the publicity subcommittee. Date of next meeting to be decided. **Notts Network** has a Peer Support Group for **Publicity**.
13. **Any Other Business** : JeH Beacon training courses. Agreed to install a total list of groups in large print on boards in the Large Room at the main monthly meeting. Alternatively, more information can be projected on the screen at the main meeting.

Meeting closed at 11.59 am.

Date of next meeting Tuesday 9th Apr at 9.30am

Hazel Ward.